



MANAGEMENT GROUP, LLC

CFDI MANAGEMENT GROUP, LLC APPLICATION FOR EMPLOYMENT EQUAL OPPORTUNITY EMPLOYER

CFDI Management Group Inc. (the “Company”) is an equal opportunity employer. We do not base our employment decisions on an employee’s or applicant’s actual or perceived race, color, religion, sex, sexual orientation (including sexual preference), national origin, ancestry, age, physical or mental disability (including association with a person who has a disability), gender identity, expression or preference (including gender non-conformity or transgender status), marital or civil union status, pregnancy, childbirth (or medical or common conditions related to pregnancy or childbirth), veteran or military status, genetic information, citizenship status, work authorization status, arrest or conviction record, or any other protected characteristic in accordance with applicable federal, state, county and local laws. We also provide reasonable accommodations which do not cause an undue hardship on the Company to qualified applicants and employees with disabilities and/or applicants affected by pregnancy, childbirth, or medical conditions related to pregnancy or childbirth, as well as for sincerely-held religious beliefs. Any applicant who requires a reasonable accommodation in order to participate in the hiring process should notify Human Resources.

PERSONAL INFORMATION (Please Print)

Name _____ Address _____

Please provide any other names you have worked under: _____

Telephone No. (Home/Cell) _____ (E-mail address) _____

Are you legally eligible for employment in the United States? (Proof will be required if hired) Yes No

EMPLOYMENT DESIRED

Position(s) applied for _____

For what type of work are you applying for (Check all that apply) Full-Time Part-Time

Are you willing to work overtime if required? Yes No

If hired, on what date can you start work? _____ How many hours per week are you available? _____

Please list the days and times you would **not** be available for work: _____

Have you applied for employment with the Company before? Yes No If yes, date: _____

Have you previously worked for the Company? Yes No If yes, when: _____

Position(s) held: _____ Reason for leaving: _____

Do you know anyone currently working for the Company? Yes No

If yes, who and how: _____

How did you hear about the position? _____

EDUCATIONAL BACKGROUND

SCHOOL	NAME & LOCATION	NUMBER OF YEARS COMPLETED (Do NOT write dates attended)	DID YOU GRADUATE?
HIGH SCHOOL/GED			
TECHNICAL			
COLLEGE			
OTHER			

Please set forth any additional relevant information, such as special skills or knowledge that would assist us in determining your qualification for the position(s) for which you are applying:

EMPLOYMENT DESIRED

Are you employed now? Yes No If yes, may we contact your present employer? Yes No

Please provide the following information concerning each of your employers, starting with your present or most recent position

DATES FROM-TO	COMPANY NAME & CITY/STATE	PHONE NUMBER	JOB TITLE & JOB DUTIES	NAME OF SUPERVISOR	REASON FOR LEAVING

REFERENCES

Please list three people, who are not related to you and that you have known for at least one year, who we may contact as additional references.

NAME	RELATIONSHIP	YEARS KNOWN	PHONE NUMBER	ADDRESS (or E-MAIL)

Applicant's Statement (PLEASED READ CAREFULLY)

I wish to be considered for employment with CFDI Management Group Inc. (the "Company"). I hereby authorize the references, employers and educational institutions listed above to give the Company, and any of its related entities, any and all information concerning my previous employment and education, and any other pertinent information they may have regarding my work or academic performance and/or character. I also release all persons and entities from all liability with respect to furnishing such information to the Company. I understand and agree that, if employed, my employment shall be at-will and I may terminate my employment with the Company, or be terminated by the Company, at any time, with or without cause, and with or without notice, at the option of either myself or the Company. I further understand that this term and condition of my employment may not be changed except by a separate written agreement specifically for such purpose signed by an authorized officer of the Company. I understand that this application is not a promise of employment or continued employment or an employment contract for any specific term. I also understand that the Company has policies and procedures, in writing and otherwise, relating to other terms and conditions of employment, and that such policies and procedures are subject to change at any time, for any reason, by the Company.

Certification and Signature

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false or misleading statement, omission or misrepresentation on this application or made during the employment process may be considered sufficient cause for rejection of this application or discharge if I have been hired, no matter when discovered by the Company (even if discovered after I am hired). I also understand and agree that all information contained in this application is subject to verification.

I have read and understand the information contained in the Applicant's Statement section as well as Equal Opportunity Employer section above.

Applicant's Signature

Date